



# SREE NARAYANA GURU COLLEGE OF COMMERCE

RE-ACCREDITED BY NAAC GRADE 'B' (CGPA:2.73)

(PERMANENTLY AFFILIATED TO THE UNIVERSITY OF MUMBAI & RECOGNISED BY UGC)

MANAGED BY : SREE NARAYANA MANDIRA SAMITI (REGD.)

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## MINUTES

The following are the Minutes of IQAC meeting held in the Seminar Hall on 16<sup>th</sup> January, 2017 at 11:00 am. The agenda of the meeting was as below.

- To read and approve the minutes of previous IQAC Meeting
- To discuss the contents of SSR
- To discuss about the offer letter ceremony.
- To discuss about the State Level work shop on administration.
- To discuss about the International Seminar
- To discuss about the feedback of stakeholders on course contents
- To discuss about the Departmental Industrial Visit.
- Any other matter with the permission of chair.

The meeting started in time and following was the discussion for the same.

1. Principal Dr. Ravindran Karathadi welcomed all the IQAC members.
2. The following members were present for the meeting.

Prin. Dr. Ravindran Karathadi	Chairman
Mrs. Jayasree V	Coordinator
Shri N. Sasidharan	Management Representative
Mr. Srichand Hinduja	Teaching Faculty
Mrs. Anuradha Raghuraman	Teaching Faculty
Mrs. Vandana Gupta	Teaching Faculty
Mrs. Khushboo Mehta	Teaching Faculty
Mrs. Karishma Kasare	Teaching Faculty
Mrs Bina Sarkar	Teaching Faculty
Mr. M.V. Janaradhanan	Non Teaching Staff (Aided)
Mrs. Nalini Shelke	Admn. Incharge (SFS)



3. Minutes of the previous meetings were read out. It was confirmed from Mrs. Jayasree regarding informing Mrs. Vandana Gupta about the Inchargship of Documentation Committee and Mrs. Jayasree V. confirmed that Mrs. Vandana Gupta will be taking care by taking help of some more faculties.

4. All the members confirmed that they have gone through the contents and they are preparing the SSR. Mrs. Bina Sarkar said that for Criterion VI has been mailed to Mrs. Jayasree V for the guidance, however, Mrs. Jayasree V. replied that since, the previous criterion report have not been received so for the time being she can not confirm. It was further requested all the members to speed up the work.

5. Mr. Srichand Hinduja informed that first time the good number of students have been selected by Manappuram Finance Limited with the goods posts. He further opined that other students also can be encouraged by conducting the Distribution of Job Offer letter ceremony in College. It was decided to have the ceremony on 11<sup>th</sup> March, 2017.

6. Mrs. Jayasree V. informed that under XII Plan, UGC has released the fund to IQAC to conduct the seminars/workshops. She further added that since, the IQAC was busy with other activities and some how the conduct has been delayed. She expressed her willingness to organize one State level Workshop for Non Teaching Staff in the near future. It was decided to conduct the work shop on management of administration by making it paperless office.

7. Mr. Srichand Hinduja informed that as discussed in the previous meeting, the proposal for conducting International Seminar has been submitted to UGC, but so far the response has not come from UGC. However, he expressed that even if funds are not released by UGC for conducting the seminar, the seminar should take place by spending the funds by College. It was decided to have the seminar on 11<sup>th</sup> February, 2017.

8. Mrs. Jayasree V. informed that the IQAC has received the feedback from stakeholders regarding the course content satisfaction. She also informed that feedback committee has mentioned that stake holders are showing more than 60% satisfaction about the course content. College is affiliated to University of Mumbai and the College offers the courses of University only, however, College can introduce

certain programs containing the courses where stakeholders can get more satisfaction than the current one. Dr. Ravindran Karathadi requested Mrs. Jayasree V. to think over it and suggest what programs can be introduced with new courses.

9. Mrs. Bina Sarkar informed that the event "Vedanta" gets success every year and for this year also she asked for the permission. The members appreciated the efforts of Innovative Program Department and it was decided to conduct the same in the month of March, 2017.

The meeting was concluded with the formal vote of thanks.



**Principal**

Sree Narayana Guru

College Of Commerce

P. I. Kherdurg

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